

VOLUNTEERS

The District recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other citizens. In working with volunteers the District staff shall clearly explain the volunteer's responsibilities.

The Principal and Volunteer Coordinator, if there is one, will carefully screen, select and assign all volunteers. The Principal must approve all assignments. The Board encourages all district schools to establish an official volunteer program aligned with the New Hampshire Partners In Education (NHPIE) Volunteer Program.

The volunteers should receive orientation, training to assist them in their volunteer assignments as well as recognition for their service. Care must be given to match the staff request for assistance with volunteers willing to provide time and talents.

Volunteers shall:

- complete an application form describing their skills, interests and availability.
- shall receive orientation and training as appropriate.
- serve in the capacity of helper to staff.
- Understand the need for confidentiality and refrain from discussing the performance or actions of student except with the student's teacher, counselor or Principal.
- refer any student problem which may arise to the regular staff member.
- receive acknowledgement of their service.
- should only function under direct supervision of a school employee.

Designated Volunteers-

"Designated volunteers" shall include but not be limited to any volunteer who has assigned unsupervised contact with students or one-to-one contact with students and/or have unsupervised access to the building as a whole. Designated volunteers, or any other volunteer that the Superintendent, or his/her designee determines, will be required to undergo a background investigation and a criminal records check.

Generally, any person for whom the Board requires a Criminal Records Check shall pay all fees and costs associated with the fingerprinting process and/or the submission or processing of the requests for the Criminal Records Check, unless otherwise determined by the Board and/or designee.

Designated volunteers will be reimbursed for the costs associated with the background check after performing (5) five volunteer hours.

Reference: GBCD, GBCD-R, IJOC-R

Legal Reference:

RSA 189:13-a School Employee and Volunteer Background Investigation

Proposed: 08/28/00

Adopted: 02/15/10

IJOC-R Regulations Review: 06/03/19

Adopted: 10/02/00

Proposed: 12/21/09