

REPAIRS

The School Board believes that the condition of the school buildings and grounds is an important factor in creating a good educational environment.

It is the policy of the Board that in order to keep the buildings and grounds in the best possible condition, the Facilities Director shall prepare and keep up to date a continuous program of repairs and maintenance for the buildings and grounds on at least a five-year basis. This program shall be set forth in a suitable system of records, continuously revised, to show recommended projects by priorities, completed projects, estimated and actual costs, firms participating and other data which the business administrator/manager, the Superintendent of Schools and the Board may consider valuable and needful.

Each year prior to budget preparation, the Business Administrator/Manager and Facilities director shall submit a recommended program of repairs and maintenance for the budget year, particularly the items to be given attention during the summer months. Upon approval of the annual budget, he/she shall proceed with plans and specifications for all approved projects requiring letting of contracts and wit the program of work on all other items.

The Board feels that a continuous program of repair is important not only for insuring the safety of the students and the creation of a pleasant atmosphere for learning, but is also important for the economic maintenance of the school system, as it is less expensive to initiate preventive repairs than to allow buildings and grounds to deteriorate.

Should an emergency occur which might involve endangering the safety of students or impair the functioning of the school, the Principal shall notify the BA and/or the superintendent of schools, who together will assume the responsibility for initiating proper action.

Proposed: 05/26/92

Adopted: 06/15/92

Revised: 03/20/00