

GOFFSTOWN SCHOOL DISTRICT**DBC****BUDGET PLANNING**

The Superintendent may establish procedures for the involvement of staff in the development of the budget proposal.

The School Board will adopt guidelines and a schedule each year to allow for timely submission of the budget to the Board and budget committee.

Budget planning will be related to the goals and objectives of the district and its programs. It should include an assessment of existing programs and an examination of alternative program possibilities.

The budget proposal must be within the parameters of Board policy and include provisions for:

1. Programs to meet the needs of the entire student body.
2. Staffing arrangements adequate for proposed programs.
3. Maintenance of the District's equipment and facilities.
4. Efficiency and economy.

The Board and Superintendent will schedule work sessions on the budget to provide information with regard to arrival at the final budget total. Discussions will follow, designed to reach agreement between the Board and Budget Committee as to the figures to be presented to the public. The Board and Budget Committee shall follow the rules and regulations of RSA 32 and RSA 40. The District shall utilize the official ballot (RSA 40:13) for voting on all issues before the voters.

Legal References:

RSA 195:12, Cooperative School District: Budget

RSA 197:5a, School Meeting & Officers: Budget

RSA 32 Municipal Budget Law

RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues

RSA 32:5, Budget Preparation

RSA 40:13, Use of Official Ballot

NH Code of Administrative Rules – Section Ed 302.02 (a), Substantive Duties of the Superintendent.

Proposed: 11/15/99

Adopted: 12/20/99

Adopted: 08/22/05

Reviewed: 05/13/19 (PRC Review Date)

NHSBA Review: 04/04/14